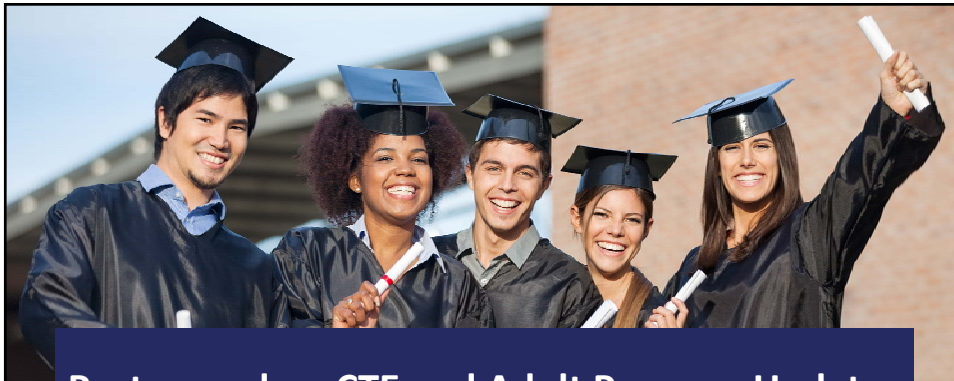
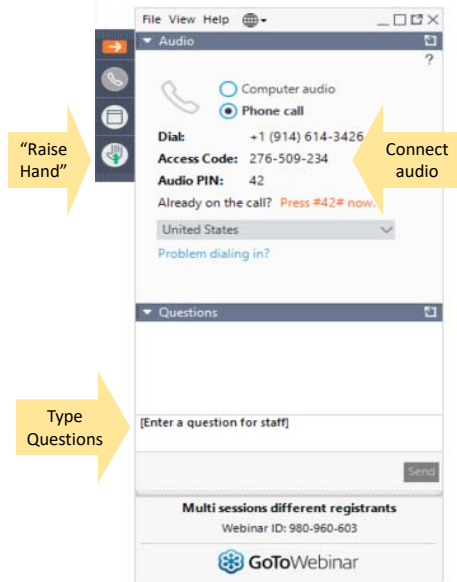


March 31, 2020 COVID-19 Webinar Logistics

- Participants will be on mute the duration of the webinar.
- To submit questions during the webinar, please use the "Questions" function.
- If you would like to be unmuted during Q&A, use the "Raise Hand" function. Staff will indicate when you are unmuted.



Postsecondary CTE and Adult Program Updates

Division of Florida Colleges
Division of Career and Adult Education

Topics

- General Postsecondary and FCS-specific Items
- Regulated Programs
- Federal Programs
 - Perkins
 - WIOA-Adult Education
- CAPE/Industry Certification
- Adult General Education Program Issues
- Resources and Contacts

General Postsecondary and FCS-specific Items

Deadlines Extended to June 30, 2020

- Regional Career Pathways Agreements
- CTE Audit: Program Status and Market Demand Templates
- College Annual Equity Update*
 - Note: the Employment Equity Accountability Program section is still due May 1, 2020. Additional information about this section will be transmitted to Florida College System equity officers.
- 2020-2021 Academic Calendars*

* Specific to FCS institutions

Academic Calendars

2019-2020 Academic Calendars (Fall 2019, Spring 2020, Summer 2020)

- Institutions have the discretion to modify Department-approved 2019-2020 academic calendars, if such modifications would assist the institution in better meeting the needs of students.
- The Division of Florida Colleges will survey institutions to determine adjustments to 2019-2020 academic calendars.
- The Department will notify reports coordinators of necessary changes to the winter/spring end-of-term data submission close date, as determined by academic calendar modifications.

Note: specific to FCS institutions

Academic Calendars Continued

2020-2021 Academic Calendars (Fall 2020, Spring 2021, Summer 2021)

- The deadline for each college to submit its 2020-2021 academic calendar has been extended from May 15, 2020, until June 30, 2020.
- Colleges that submitted academic calendars early may resubmit if the dates have changed.
- The final data submission calendar for the 2020-2021 reporting year will be disseminated to reports coordinators once colleges' calendars for the 2020-2021 academic year are established.

Note: specific to FCS institutions

Instructional Delivery Method

- We have received questions regarding whether or not institutions must modify their reporting of course sections' instructional delivery method.
- Institutions should continue to report course instructional delivery method based on how the course was *intended* to be delivered at the *beginning* of the spring 2020 semester. For example:
 - If a course section was originally taught as on-campus instruction in the beginning of the winter/spring 2020 term and transitioned to distance learning at some point in the winter/spring 2020 term the course section should be reported as on-campus instruction.
 - If a course section started as a hybrid blend in winter/spring 2020 and transitioned to fully distance learning the course section should still be reported as a hybrid blend.

Textbook Affordability Posting Requirements

- The Department's Emergency Order addresses the portions of section 1004 where flexibility is needed by colleges to move quickly to remote and online learning.
- Colleges should make every effort to comply with the 45-day posting requirement.
- In cases where posting before the 45-day window is not feasible, colleges should post the textbooks and instructional materials as soon as practicable so that students know as soon as possible the costs for their materials.

Note: specific to FCS institutions

Commencement Ceremonies

- Institutions should adhere to the CDC's guidelines for mass gatherings and community events, and monitor updates from the CDC, the Florida Department of Health, and other authorities.
- Some colleges have already preemptively canceled or rescheduled commencement ceremonies or are exploring virtual options out of an abundance of caution.



Regulated Programs



Regulated Program Information

Where can I find all of the available resources on regulated programs that have been released?

Our partners at Florida Association for Career and Technical Education (FACTE) have established resource repositories through google drive to share information for both secondary CTE and all postsecondary CTE partners, including FCS institutions. You do not need a google account to access these sites. They may be accessed as follows:

- K-12 Secondary CTE Information:
<https://drive.google.com/open?id=1ZvWC8vCwPkua1Wu5sGJcNDfhchJ5Vn7M>
- District Postsecondary and FCS CTE Information
<https://drive.google.com/open?id=1nMp6vozvHDka59NmTRRevhYw4xZ-XU2>

The Department is quickly posting information as it becomes available. Simply click on the “regulated program information” folder.

Please note we are also including information received from program-specific accrediting bodies at that location as well.

Nursing

What guidance is being provided through the Board of Nursing (BON) or through the Department to assist in modifications to these requirements? Is the use of simulation authorized to meet these requirements?

The Department of Health has issued [Emergency Order 20-003](#), which allows remote simulation of nursing clinicals, "...with the approval of the dean/program director/program chair/program coordinator, substitute supervised remote live video-conferencing for didactic hours and simulation for all supervised clinical instruction hours required by any statute or rule."

The BON has noticed a meeting for April 2 at 1:30 pm (Eastern) and additional information may be found at <https://floridasnursing.gov/meeting-information/upcoming-meetings>.

Emergency Management Services – Paramedic and EMT

Are there any changes to the pre-licensure requirements for paramedics and EMTs?

Yes. the Department of Health issued [Emergency Order 20-002 - FLHealthSource](#), on March 16, 2020, which addresses Emergency Management Services (EMS) programs such as EMT (emergency medical technician) and Paramedic which states:

For purposes of preparing for, responding to, and mitigating any effect of COVID-19, emergency medical services training programs may, with the approval of the training program medical director, substitute supervised remote live videoconferencing or simulation for one-half of the supervised clinical instruction hours and one-half of the supervised field internship hours required by section 401.2701, Florida Statutes, and applicable rules. Any statute and/or rule to the contrary is hereby suspended for a period of thirty days, unless extended.

Questions can be directed to Rickey Stone, EMS Operations Administrator, Bureau of Emergency Medical Oversight at the Florida Department of Health, by phone at 850-245-4704 or via email at rickey.stone@flhealth.gov.

Pharmacy Technician

Can we get clarification from Board of Pharmacy for pharmacy technician program students who also need a specific number of clinical hours?

While the occupation of pharmacy technician is regulated by Florida Board of Pharmacy (the Board), clinical hours are not regulated, mandated or set by the Board for Pharmacy Technician programs. Under Board rules, only the following are regulated: 1) Instructor qualifications, and 2) overall content of the program.

Regulatory requirements are posted on their web site at the following link:

<https://floridaspharmacy.gov/licensing/registered-pharmacy-technician-training-program>

Aviation

Is there flexibility for distance learning to be utilized in aviation programs?

Yes. Generally, ground school instruction (private pilot, commercial pilot, instruments) require face-to-face instruction under Federal Aviation Administration (FAA) Part 141 (title 14) regulations. The FAA has been contacted and does have an option, "[Special Guidance](#)" under COVID-19. This option can be approved by the local FAA representative and allows aviation programs to continue instruction for ground school through online instruction.

- FAA approval requires submission of the following:
- A detailed description of the distance learning technology to be utilized;
- Description as to how the distance learning program would be administered;
- Procedures to ensure the distance learning course records are kept in compliance with the approved curriculum; and
- 141 Part schools must establish a time frame for the distance learning delivery.

This information has been sent to the Aviation Consortium.



Federal Programs

Perkins

WIOA – Adult Education and Family Literacy Act



No-Cost Extension of 2019-20 Perkins and WIOA-Adult Education Grant Awards

- Agencies may contact their grant managers until September 1, 2020 to request a no-cost extension of their grant award. Funds must be obligated, liquidated, and the final disbursement reports must be submitted by September 21, 2020.
- **Note:** Agencies *must* request the no-cost extension for each project number, and a new FDOE 200 Award Notification Letter will be issued with the new date of September 1, 2020. Please submit your request via email to your DOE program manager.

WIOA – Adult Education Enrollment Targets for 18-19 and 19-20

- Exploring a modified process for waiver of 2018-19 and 2019-20 fiscal performance requirements
- Notification will be forthcoming on the waiver process with a focus on ensuring adult education programs have an instructional continuity plan with the opportunity for remote learning

Status of Request for Release of RFPs and RFAs for 2020-21

- Perkins – Secondary and Postsecondary
 - Priority is on the release of these 2 applications
 - Release is expected this month
 - NOTE: Agencies must have a submitted application by June 30, 2020 in order to have an award date of July 1
- WIOA – Adult Education
 - Department will be providing guidance soon on funding plans for the next cycle.

Perkins V – CLNA Components still required for the RFA

- The results of the CLNA are a central, required component of the 2020-2021 Perkins V RFA.
- Agencies are expected to conduct their first CLNA in the 2019-20 program year, with the results incorporated in their 2020-21 application. Thereafter, the CLNA is to be conducted at a minimum every two years. For more information please visit: <http://www.fldoe.org/academics/career-adult-edu/Perkins/clna.stml>
- *If you are concerned about being able to complete the required components, please reach out to the Perkins team for technical assistance. Email perkins@fldoe.org*

Allowable Uses of Federal Perkins Funds

- As agencies transition to distance education for postsecondary programs, please be aware that Perkins funds must be used for the support of secondary and postsecondary career and technical education programs and students.
- Technology and other purchases must be spent to support the CTE populations.
- Agencies cannot take unspent Perkins funds and re-direct them to support services and equipment to non-CTE students.
- Cost Sharing is allowable.
 - Costs may be applied proportional based on share of use by eligible CTE Students.



CAPE/Industry Certification



Industry Certification Reporting Deadlines (K-12)

- At this time, there is no planned change to October 31, 2020 (Survey 5) reporting deadlines for K-12 industry certifications
- For students enrolled in courses leading to industry certification in 19-20, districts may report certifications for those students through the Survey 5 deadline.
- The district needs to report the students with the 2019-20 submission of the Industry Certification format in order to receive the additional weighted FTE in the 2020-21 fiscal year.

Industry Certification Reporting Deadlines (Postsecondary)

- Currently, there are no planned changes to reporting on postsecondary industry certifications for Florida College System and District Workforce (WDIS)
- All upcoming deadlines are under review and notices will be sent regarding any changes to deadlines.
- If certifications are earned by students enrolled in 2019-20 after these reporting deadlines, your agency can report them in the 2020-21 reporting year.

Additional Issues Currently Under Review (K-12 CAPE)

- Waiver of 20-day waiting period for industry certification administration
- Remote proctoring for industry certification exams



Adult Education Program Issues



Adult High School and State Testing Requirements

- For students currently enrolled in adult high school programs who have not completed required assessments for issuance of the adult high school diploma:
 - If an individual in adult high school meets all other credit requirements at the end of this semester/term, the student may qualify for an adult high school diploma without passing the required state assessments.



Additional Issues Currently Under Review (Adult General Education)

- Attendance keeping requirements
- Withdrawal for non-attendance



Websites and Contacts



For the latest COVID-19 Updates

www.floridahealthcovid19.gov

<http://www.fldoe.org/em-response/index.shtml>



Resource Summary

- FACTE Google Drive
 - K-12 Secondary CTE Information:
<https://drive.google.com/open?id=1ZvWC8vCwPkuo1Wu5sGJcNDfhchJ5Vn7M>
 - District Postsecondary and FCS CTE Information:
<https://drive.google.com/open?id=1nMp6vozvHDka59NmTRRevhYw4xZ-XU2>



Florida College System Contact Information

- Student Affairs: Shanna Autry (shanna.autry@fldoe.org)
- Equity and Compliance: Tashi Williams (tashi.williams@fldoe.org)
- Academic Affairs: Mike Sfiropoulos (mike.sfiropoulos@fldoe.org)
- Data and Analytics: Keith Richard (keith.richard@fldoe.org)
- Fiscal Policy: Jon Manalo (jonathon.manalo@fldoe.org)
- Facilities: Lisa Cook (lisa.cook@fldoe.org)
- Emergency Management: Alex Jordan (alexander.jordan@fldoe.org)
- Governmental Relations: Caleb Hawkes (caleb.hawkes@fldoe.org)
- Communications: Pam Forrester (pam.forrester@fldoe.org)
- Additional Leadership:
 - Carrie Henderson, Executive Vice Chancellor (carrie.henderson@fldoe.org)
 - Kathy Hebda, Chancellor (kathy.hebda@fldoe.org)



Division of Career and Adult Education: Contacts

TOPIC	CONTACT NAME(S)	CONTACT EMAIL OR PHONE
Budget Amendments to Grants	Gloria Spradley-Brown or Marcy Sieg	Gloria.Spradley@fldoe.org Elsa.Sieg@fldoe.org
Apprenticeship	Richard "Ted" Norman	Richard.Norman@fldoe.org or 850-245-9039
CAPE/Industry Certifications	Kathryn Wheeler	Kathryn.Wheeler@fldoe.org or industrycertification@fldoe.org 850-245-9030
Adult Education Reporting Questions	Tara McLarnon	Tara.McLarnon@fldoe.org 850-245-9005
Regulated Programs/Postsecondary CTE Programs Issues	Kathleen Taylor or Eric Owens	Kathleen.Taylor@fldoe.org Eric.Owens@fldoe.org
Adult General Education Program Questions	Carol Bailey or Kathleen Taylor	Carol.Bailey@fldoe.org Kathleen.taylor@fldoe.org
CTE Audit	Tara Goodman	Tara.goodman@fldoe.org 850-245-9002
General Perkins V Implementation Questions	Bruce Harrington or Kathleen Taylor	Bruce.harrington@fldoe.org Kathleen.taylor@fldoe.org or perkins@fldoe.org



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