

June 12, 2020



# Coronavirus Aid, Relief, and Economic Security (CARES) Act Webinar



# The Four Education Related Categories of CARES Act Funding



K-12 Fund

- \$770,247,851
  - LEAs Entitlement (90%- \$693,223,200)
  - FDOE can utilize up to 10% (\$77,024,785)

Governor's Fund

- \$173,585,880-
  - 20-21 Summer Recovery (\$64,000,000)

Higher Education Fund

- \$873,880,451
  - 28 State Colleges (\$285,971,411)
  - 12 State Universities (\$286,360,179)
  - Private Colleges and Universities (\$274,667,876)
  - 48 State Technical Colleges (\$26,880,985)

Child Care Fund

- \$223,605,188

# LEA's 90% of the K-12 Fund

- Per the CARES Act, at least 90% (\$693,223,200) of the K-12 Fund is guaranteed to LEAs in the proportion to which they received Title I, Part A funds under the Elementary and Secondary Education Act (ESEA).
- Per the CARES ACT, a LEA that receives fund must use the funds for 12 federal purposes, which we will review later.

# Summer Recovery Programs from GEER Funds

- Per the CARES Act, SEAs presented plans to the Governor and he approved (\$64,000,000) of the GEER Fund to support Summer Recovery Programs.
- Allocated to LEAs in the proportion to which they received Title I, Part A funds under the Elementary and Secondary Education Act (ESEA).



**Elementary and Secondary School  
Emergency Relief (ESSER) Fund  
under the Coronavirus Aid, Relief, and  
Economic Security (CARES) Act**

# ESSER Objectives

## ESSER funds

- Purpose
- Allocation
- Budget period and timeline
- Application process
  - Assurances
    - Plan, Parts 1 and 2
    - Allowable expenses
- Quarterly Reports
- Amendment process

# Purpose of ESSER

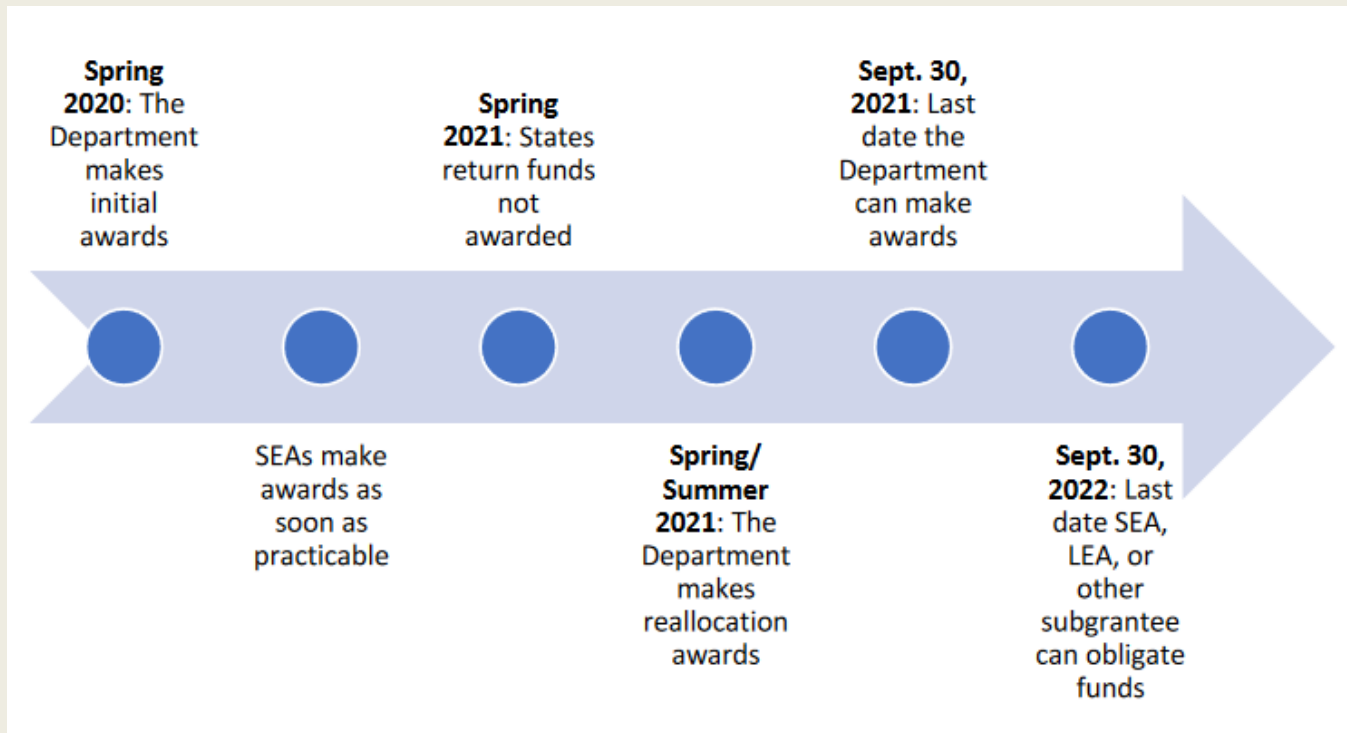
- The ESSER funds under the CARES Act are provided to Local Educational Agencies (LEAs) to address the impact that the Novel Coronavirus Disease 2019 (“COVID-19”) has had, and continues to have, on elementary and secondary schools in Florida. This includes developing and implementing plans for educational services and continued learning, whether school campuses are open or closed.

# Considerations

- USED expects LEAs will use every effort to spend funds quickly to address exigent student needs.
- USED encourages LEAs to focus on their most important educational needs as a result of COVID-19, including remote learning and assessing and addressing learning gaps resulting from disruptions in educational services.
- We encourage LEAs to use ESSER funds in ways that meet the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, children in foster care, and other vulnerable populations.



# ESSER Timeline



ESSER funds are available for obligation by LEAs and other subrecipients through September 30, 2022, which includes the Tydings period (General Education Provisions Act § 421(b)(1)).

# Allocation

- Total funding amount \$693,223,200
- The preliminary allocation was based on the percentage of the LEA revised final 2019-20 Title I, Part A allocation.

# Budget Period

- June 1, 2020 through September 30, 2022
- Pre-Award costs are authorized for any allowable expenditure incurred on or after March 13, 2020, the date the President declared the national emergency due to COVID-19.

# Timeline

- **May 28, 2020- Release of Preliminary Allocation to LEAS**
- **June 11, 2020- Release of CARES Act Toolkit**
- **June 12, 2020- Technical webinar**
- **June 30, 2020- Toolkit due via ShareFile to FLDOE**

Pre-award costs will be allowed for allowable costs incurred on or after March 13, 2020.

LEAs will be allowed to obligate funds until September 30, 2022.

# Application Process

- LEA completes the CARES Toolkit which includes the following:
  - Assurances
  - Plan, Parts 1 and 2
  - Budget
  - DOE 100A
- LEA submits the CARES Toolkit by June 30, 2020 via ShareFile

# I. 7 Assurances

The LEA must agree to the following assurances:

**1. Allowable activities** under section 18003(d) of Division B of the CARES Act.

**2 and 3. Equitable services** to students and educators in non-public schools as required under section 18005 of Division B of the CARES Act.

# 1. 7 Assurances (cont.)

**4. Charter school allocation**

**5. Employee and contractor compensation to the greatest extent practicable**

**6. Comply with all reporting requirements**

**7. Cooperate with examination of records**

## II. Part 1: LEA Plan

- 6 areas for the LEA to address:
  1. Assessing student learning gaps caused by COVID-19;
  2. Accelerating student learning;
  3. Ensuring safety and health of students and staff;
  4. Instructional Continuity Plan;
  5. Provision of charter school support; and
  6. Provision of equitable services.



## III. Part 2: Implementation Plan

- The LEA will complete an implementation plan, outlining planned activities for uses of funds under section 18003(d) of the CARES Act.
  - Please number the activities within each item to relate to the proposed budget. If the LEA does not plan any activities for one or more authorized uses, please indicate that there are no planned activities.

# Example of How to List Activities in Part 2

## Item 7- 3 activities

Item 7: Purchasing supplies to sanitize and clean the facilities of a LEA, including buildings operated by such agency.

Activity 1. Purchase Clorox Sanitiners for 10 sites at \$2,500 each for a total of \$25,000.00

Activity 2. Purchase gloves for 10 sites for the estmiated cost of \$2,000.00 each for a total of \$20,000.00

Activity 3. Purchase touchless themomators for 10 sites at \$200.00 each for a total of \$2,000.00

# 14 Allowable Activities

In accordance with section 18003(d) of the CARES Act, the allowable uses of these funds are as follows:

1. Any activity authorized by the ESEA of 1965, including:

- The Native Hawaiian Education Act and the Alaska Native Educational Equity, Support Assistance Act (20 U.S.C. 6301 et seq.),
- Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) (“IDEA”),
- The Adult Education and Family Literacy Act (20 U.S.C. 1400 et seq.),
- Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.) (“the Perkins Act”), or
- Subtitle B of title VII of the McKinney- Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.).

# Allowable Activities (cont.)

2. Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
3. Providing principals and others school leaders with the resources necessary to address the needs of their individual schools.

# Allowable Activities (cont.)

4. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
5. Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs.
6. Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases.

# Allowable Activities (cont.)

7. Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by LEA.

8. Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for on line learning to all students, how to provide guidance for carrying out requirements under the Individuals with Disabilities Education Act (20 U.S.C. 1401 et seq.) and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.

# Allowable Activities (cont.)

9. Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.
10. Providing mental health services and supports.

# Allowable Activities (cont.)

11. Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.

12. Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.



# Allowable Activities (cont.)

## 13. Administration

LEAs may claim reasonable and necessary administrative costs, including indirect costs based on their negotiated rates. LEAs may use up to their negotiated unrestricted indirect cost rate.

## 14. Equitable Services

CARES Act requires that LEAs remain in control of funds. For equitable services, this means that LEAs are the ones that do the purchasing of technology, supplies, contracted services and therapies allowable under the grant. For any items purchased, the LEA will be the owner of those items. Allowable activities for non-public schools include items 1-12 previously listed.

# Common Federal Guidance

The budget must also meet the criteria outlined in the K-12 ESEA Common Federal Program Guidance which include:

- Contracted Services
- Recruitment, Retention and Reward Incentives
- Out of State Travel
- Field Trips

[K-12 ESEA Common Federal Program Guidance](#)



## IV. Budget Section

A companion guide is available within the Toolkit to provide step-by-step directions to complete this section.



# V. DOE 100A

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION		
<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turinton Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Program Name:</b>   <b>TAPS NUMBER:</b>	<b>DOE USE ONLY</b>  Date Received
<b>B) Name and Address of Eligible Applicant:</b>		Project Number (DOE Assigned)
<b>C) Total Funds Requested:</b> \$ _____  <hr style="width: 50%; margin: 0 auto;"/> <b>DOE USE ONLY</b>  <b>Total Approved Project:</b> \$ _____	<b>D) Applicant Contact &amp; Business Information</b>	
	Contact Name: _____  Fiscal Contact Name: _____	Telephone Numbers: _____  E-mail Addresses: _____
	Mailing Address: _____  Physical Facility Address: _____	DUNS number: _____  FEIN number: _____
<b>CERTIFICATION</b>		
<p>I, _____, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>		
<b>E)</b>	Signature of Agency Head _____ Title _____	Date _____

# VI. Request For Application (RFA) Highlights

- The CARES Toolkit must be completed, which includes:
  - Assurances
  - Plan, Parts 1 and 2
  - Budget
  - DOE 100A

The CARES Toolkit and any supporting documents must be submitted in the NEW Grant ShareFile system by June 30, 2020

# Quarterly Reports

- USED requires quarterly reports.
- FDOE will develop a template based on the USED requirements.
  - For example, the report will likely include targeted uses of funds, such as:
    - Equitable services
    - Funds for digital divide

# Amendment Process

ESSER amendment requests require submission of a Project Amendment Request (DOE150) and a Budget Amendment Narrative Form (DOE151) using the following protocol:

- The LEA will submit the DOE 150/151 forms and supporting documentation to the grant ShareFile system.
- The proposed amendment will be reviewed to determine that it meets the Allowable, Reasonable and Necessary criteria.
- If the LEA is notified for clarifications, the district has a maximum of 30 days to respond or the request will be void.



# Budget & Amendment Criteria

## ALLOWABLE

- Expenditures under a grant that are permitted or not prohibited



## REASONABLE

- Expenditures whose nature or amount does not exceed what would be incurred by a prudent person



## NECESSARY

- Expenditures must be essential to completing the scope of work in the project



**All three criteria must be met in order for an amendment and the related expenditures to be considered for approval.**

# Frequently Asked Questions



[Elementary and Secondary School Emergency Relief Fund: Frequently Asked Questions About the Elementary and Secondary School Emergency Relief Fund \(ESSER Fund\)](#)

[Providing Equitable Services to Students and Teachers in Non-Public Schools Under the Cares Act Programs](#)

# Frequently Asked Questions

- Are ESSER funds subject to a supplanting prohibition?

No. The ESSER Fund does not contain a supplanting prohibition. As a result, ESSER funds may take the place of State or local funds for allowable activities. However, the program does contain a Maintenance of Effort (MOE) requirement, which is designed to keep States from substantially reducing their support for K-12 education.

# Frequently Asked Questions

- May an SEA or LEA use ESSER funds for allowable costs incurred prior to receiving grant funds?

Yes. An LEA may use ESSER funds for any allowable expenditure incurred on or after March 13, 2020, the date the President declared the national emergency due to COVID-19.

# Frequently Asked Questions

- What is a “non-public school” under the CARES Act programs?

A “non-public school” means a non-public elementary or secondary school that (A) is accredited, licensed, or otherwise operates in accordance with State law; and (B) was in existence prior to the date of the qualifying emergency for the CARES Act programs. For purposes of this definition, the date of the qualifying emergency is **March 13, 2020**. (Section 18007(6) of the CARES Act).

# Frequently Asked Questions

- Should SEAs and LEAs anticipate monitoring or auditing of ESSER funds?

Yes. The Department will monitor the use of ESSER funds. In addition, ESSER funds are subject to audit requirements under the Single Audit Act and to review by applicable state and federal authorities.

# Frequently Asked Questions

- Is a for-profit non-public school eligible to receive equitable services for its students and teachers under the CARES Act programs?

No. A for-profit non-public school is not eligible to receive equitable services for its students and teachers under the CARES Act programs. Section 18007(6) of the CARES Act defines a “non-public school” as a non-public elementary or secondary school. Section 18007(8) of the CARES Act incorporates the definitions in ESEA section 8101 for any terms not defined in the CARES Act. ESEA section 8101(19) and (45) defines “elementary school” and “secondary school,” respectively, and specifies that they must be non-profit.



# Frequently Asked Questions

- Will charter schools be required to submit individual plans to their sponsoring LEA for review and approval to access CARES Act funding?

No. The allocation for charter schools is based on the school's total unweighted FTE reported in the 2019-20 Survey 3 (or, in the case of charters newly opening or significantly expanding in 2020-21, enrollment projections; see elsewhere in FAQ). However, charter schools should use these funds in accordance with and for expenditures authorized under the CARES Act.



# Frequently Asked Questions

- Is a charter school eligible to receive ESSER formula funds?

**A charter school that is an LEA**, as defined in section 8101(30) of the ESEA, may receive an ESSER formula subgrant like any other LEA. A new or significantly expanded charter school LEA in the 2020-2021 school year is eligible to receive an ESSER formula subgrant in accordance with ESEA section 4306 and 34 CFR § 76.792.

**A charter school that is not an LEA** may not receive a formula subgrant, but it is entitled to receive an allocation from the LEA of which it is a part.



**Governor's Emergency Education Relief  
(GEER) Fund under the Coronavirus Aid,  
Relief, and Economic Security (CARES) Act  
for Summer Recovery Programs**

# GEER Summer Recovery Program Objectives

## GEER funds

- Purpose
- Allocation
- Budget period and timeline
- Application process
  - Assurances
  - Plan
  - Allowable expenses
- Quarterly Report
- Amendment process

# Purpose of GEER

The GEER funds under the CARES Act are provided to LEAs to address the impact that the Novel Coronavirus Disease 2019 (“COVID-19”) has had, and continues to have, on students in Florida. This includes developing and implementing summer recovery programs prioritizing target students with significant academic need defined as:

- Students who have been disconnected or hard to reach via distance learning.
- Grades K-3 students for 2019-2020 (1-4 for 2020-2021) identified with a substantial deficiency in reading based on the most recent available screening and progress monitoring assessment or other forms of assessment, and teacher recommendations; and K-3 students who may be at-risk of retention, and any third grade student with a substantial deficiency in reading must be prioritized.
- Grades 4-5 students who were level 1 or 2 on their most recent FSA and are served in the lowest 300 performing or D and F schools across the state will also be eligible for summer program options to enhance literacy skills in reading and math.

# Allocation

- Total funding amount \$64,000,000
- The preliminary allocation was based on the percentage of the LEA revised final 2019-20 Title I, Part A allocation.

# Budget Period

- June 1, 2020 through August 31, 2020
- Pre-Award costs are authorized for any allowable expenditure incurred on or after March 13, 2020, the date the President declared the national emergency due to COVID-19.

# Timeline

- **June 11, 2020- Release of GEER Summer Recovery Toolkit**
- **June 12, 2020- Technical webinar and release of Toolkit**
- **June 30, 2020- Toolkit due via ShareFile to FLDOE**

Pre-award costs will be allowed for allowable costs incurred on or after March 13, 2020.

LEAs will be allowed to obligate funds until August 31, 2020.

# Application Process

- LEA completes the GEER Summer Recovery Toolkit which includes the following:
  - Assurances
  - Plan
  - Budget
  - DOE 100A
- LEA submits the GEER Summer Recovery Toolkit by June 30, 2020 via ShareFile.



# I. 8 Assurances

The LEA must agree to the following assurances:

1. Target Students with the Most Significant Academic Need
2. Target Effective Teachers to Provide Services
3. Summer Recovery Staff Training
4. Promote Student Attendance

# I. 8 Assurances (cont.)

5. Parent Communication Plan
6. Assessment/Progress Monitoring
7. Instructional Time
8. Content and Instruction

## II. Part 1: LEA Plan

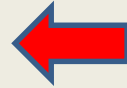
- 2 areas for the LEA to address:
  1. Process for identifying students and for providing services for the Summer Recovery Program. Also, identify the pre/post assessment being administered to measure impact of summer learning.
  2. Provision of equitable services including the timeline for consultation and the steps districts will take to notify eligible non-public schools of the opportunity to participate in consultation and to receive services.

# IV. GEER Summer Recovery Program Budget



CLEAR ALL DATA

Enter the Total Grant Allocation	\$635,883.00	Total Budget	\$	635,883.00		
Enter District Name Below		Remaining	\$	635,883.00		
Alachua						
CALCULATE						
Function	Object	Narrative	Salary/Unit Costs	FTE Position	Quantity	Total Cost
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -



Administrative costs, including indirect costs, are not authorized.

# V. DOE 100A

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	<b>Contact Name:</b> _____  <b>Fiscal Contact Name:</b> _____	<b>Telephone Numbers:</b> _____  _____
	<b>Mailing Address:</b> _____  <b>Physical Facility Address:</b> _____	<b>E-mail Addresses:</b> _____  <b>DUNS number:</b> _____ <b>FEIN number:</b> _____
<b>CERTIFICATION</b>		
<p>I, _____, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>		
<b>E)</b> _____ Signature of Agency Head	_____ Title	_____ Date

# VI. Request For Application (RFA) Highlights

- The GEER Summer Recovery Toolkit must be completed, which includes:
  - Assurances
  - Plan
  - Budget
  - DOE 100A

The GEER Summer Recovery Toolkit and any supporting documents must be submitted in the NEW Grant ShareFile system by June 30, 2020.

# Quarterly Report and Amendment Process

- USED will requires quarterly reports for both the SEA and LEA.
- Amendments will be difficult due to the short implementation time period, but may be accepted.

# Frequently Asked Questions



## Governor's Emergency Education Relief Fund: Frequently Asked Questions





# Questions?

## Main Contacts

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