

# School Safety Update

Florida Department of Education  
COVID-19 Weekly Updates  
May 21, 2020



# 2020 School Safety Specialist Training

All 3 sessions will be held in Orlando:

- July 13-16
  - July 20-23
  - July 27-30
- 
- Location: Embassy Suites Lake Buena Vista

*Each session will be limited to 30 participants to allow for social distancing.*

# Letter from Commissioner Corcoran May 15, 2020

- To all Superintendents and Charter School Administrators
- Addresses safe school officer coverage for 2020-21 and reopening of schools
- Coach Aaron Feis Guardian Program available for 2020-21 school year
- 42 counties participated in 2019-20

# Coach Aaron Feis Guardian RFA - May 15, 2020

- To all Sheriffs and Sheriff Contacts
- Project period for this funding June 30, 2020-July 1, 2021
- Open to new and returning applicants
- If your Sheriff is not providing training, Guardians can be trained in other counties
- For assistance, Brooks Rumenik at [SafeSchools@fldoe.org](mailto:SafeSchools@fldoe.org)



# Model Behavioral Threat Assessment Policies

- Comprehensive School Threat Assessment Guidelines (CSTAG) adopted as Florida's standardized, statewide behavioral threat assessment instrument in August 2019
- Guidance to align the CSTAG with Florida Law
- Posted on the Office of Safe Schools website at <http://www.fldoe.org/safe-schools/threat-assessment.shtml>

# Florida Safe Schools Assessment Tool

- School Security Risk Assessments
  - Live in FSSAT April 24, 2020
  - Complete by October 1, 2020
- District Best Practices Assessment
  - Complete by November 1, 2020
- Training
  - On-demand
  - FSSAT resources



# Baker County Schools:

(End of School) - Return of  
Instruction Materials and  
Computing Devices

# Baker County Schools

## Retrieval of Instructional Materials and Chromebooks

- On Wednesday, May 20<sup>th</sup>-21<sup>st</sup>, students and parents are requested to return instructional materials and loaned technology equipment to their home campus.
- The school will be open to receive these items from 8 AM to 4 PM.
- Teams are assigned to receive the instructional materials and computer equipment.
- Students with distance learning/instructional materials will be directed to drop off materials in the **front office parking lot loop**. Students will not exit their vehicles. A “runner” will retrieve the items and carry them into the cafeteria.
- In the cafeteria there are individuals with laptops who will access a spreadsheet on Google docs listing all the students in the school. They will check-off on the spreadsheet the items returned by the students.
- Students utilizing district technology (Chromebooks) will be directed to drop off the devices by entering the **bus loop**.



# Baker County Schools

- The same retrieval procedure used for the instructional materials teams will be used for the Chromebook teams.
- All teams will wear masks and gloves.
- Custodians wearing PPE will carry the Chromebooks to a secured area where the devices will remain 14 days. They will be disinfected after that time and returned to the appropriate areas.
- All instructional materials will be sorted and placed in the appropriate teacher's classroom. It will be disinfected by custodial staff. Teachers will then process the material with mask and gloves.
- Staff will follow-up with those students who have not returned materials on time.

# Baker County Schools

## Students Retrieving Personal Items

- ▶ CDC distancing guidelines will be followed at all times.
- ▶ Students needing to reclaim belongings from their gym lockers may go to the gym gate entrance on the back of the campus to check in with a staff member and proceed by escort to the locker rooms. Face masks are recommended.
- ▶ Band students may also retrieve musical instruments by proceeding, with escort, to the band gate entrance at the back of the campus. Students will check in with a staff member at the back gate. Face masks are recommended.
- ▶ **All of this was communicated by email, school website, all-dialer.**
- ▶ **MANY individuals worked hard to make this happen. 60% of students returned their Chromebooks on the first day, May 20<sup>th</sup>.**

## LAST DAY FOR ONLINE AND PAPER ASSIGNMENTS

Wednesday, May 20th, will be the last scheduled day for assignments to be submitted in Google Classroom. That is also the date scheduled as the drop off for paper packets and Chromebooks at BCMS.

We will still accept late work after that date, but we are trying to encourage everyone to turn in work and Chromebooks that day.

Please [click](#) here to volunteer to help us on May 20th or May 21st. There are tabs at the bottom of the spreadsheet for the 20th and 21st.

[CLICK HERE TO HELP ON MAY 20TH OR MAY 21ST](#)

# Baker County Schools

# Volunteer Sign-up

Wednesday, May 20th

Station	Paper Packet Drop-off	Chromebook Drop-off	Instrument Pick-up	Gym Locker Pick-up	Disinfecting and Sorting of Packets
Time	8 AM to Noon	8 AM to Noon	8 AM to Noon	8 AM to Noon	8 AM to Noon
Location	7th/8th Cafeteria	Bus Loop	Band Room	Gym	7th/8th Cafeteria
	Loni Hodges	Wyatt Milton	Forrest Elledge	Angela Lauramore	Allie Brady
	Denise Combs	Angie Rodgers	Michelle Johns	Greg Harrison	Jessica Odum
	Heather Crews	Karen Padgett		Jon Mobley	Steve Boatright
	Joyce Peterson	Cynthia Hawkins			Sharon Holtom
	Heather Branch	Angela Rhoden			
	Shawn Egan	Pam Harris			
Station	Paper Packet Drop-off	Chromebook Drop-off	Instrument Pick-up	Gym Locker Pick-up	Disinfecting and Sorting of Packets
Time	Noon to 4 PM	Noon to 4 PM	Noon to 4 PM	Noon to 4 PM	Noon to 4 PM
Location	7th/8th Cafeteria	Bus Loop	Band Room	Gym	7th/8th Cafeteria
	Rebecca Lambright	autumn	Forrest Elledge	Lisa Milton	Allie Brady
	Cathy Richardson	Kirsty West	Pam Piersall	Greg Harrison	Kim Taylor
	Rachaelle Melton	Brandi Staier		Jon Mobley	Janis Wheeler
	Joyce Peterson	Angela Callahan			Kendra Morgan
	Heather Branch	Kristen Dyal			

# Volunteer Sign-up

Thursday, May 21st

Station	Drop-off	Check Chromebooks	Disinfecting and Sorting of Packets
Time	8 AM to Noon	8 AM to Noon	8 AM to Noon
Location	7th/8th Cafeteria	7th/8th Cafeteria	7th/8th Cafeteria
	Joyce Peterson	Wyatt Milton	Michelle Johns
	Kim Taylor	Cynthia Hawkins	Allie Brady
		Pam Harris	
		Angela Rhoden	
Station	Drop-off	Check Chromebooks	Disinfecting and Sorting of Packets
Time	Noon to 4 PM	Noon to 4 PM	Noon to 4 PM
Location	7th/8th Cafeteria	7th/8th Cafeteria	7th/8th Cafeteria
	Angie Rodgers	autumn	Allie Brady
	Heather Crews	Joyce Peterson	Jessica Odom



# "Operation All Clear" End of Year Close Out

Chief Frank J.  
Kitzerow, MPA

School District of Palm  
Beach County  
Police Department

# Objectives

- Maintain a safe and secure environment for distributing and retrieving property while maintaining social distancing protocols and other standard COVID-19 precautions.
- Assist in facilitating the return of personal property:
  - Classrooms
  - Lockers
  - Medicine cabinets
  - Specialized programs
  - Other key locations
- Distribute graduation materials to high school seniors.
- Ensure the effective flow of communication to and from all stakeholders.

# Objectives

- Assist in facilitating the return of District property:
  - Textbooks
  - Technology
  - ROTC uniforms
  - Athletic Uniforms
  - Band equipment
  - Collection of obligations
  - Other District property
- Assist in the distribution of graduation materials.
- Support District facility projects



# Stakeholder Considerations

- Teachers, Administration, and School Staff
  - Assembling and preparing student's personal property for return.
  - Receiving District property from students.
  - Distributing graduation materials to seniors.
  - Picking up additional supplies and materials for distance learning.
  - Returning School District property.
  - Retrieving personal property.
- Seniors, 8<sup>th</sup>, and 5th grade students (Not returning to school)
  - Receiving personal property.
  - Returning School District property (i.e. books)
- Other grades
  - Receiving personal property.
  - Returning School District property (i.e. books)

# Other Considerations

- Timelines
  - Construction Projects and Maintenance
  - Transitioning students
    - High School Seniors
    - Middle School to High School
    - Elementary to Middle School
- Distribution and Recovery Sites
  - Food distribution at school sites
  - Technology
- Summer programs
  - Extended summer learning
  - Summer school
  - Summer feeding sites
  - Summer camps

# Protocol and Procedure Considerations

- Ensuring the safety and security of staff members, administration, students, and officers.
- Maintaining social distancing protocols and complying with standard CDC COVID-19 guidelines.
- Response to potential exposures and decontamination.
- Ensuring the safe movement of people, traffic, and property.
- Time and duration of distributions
  - Adequate dates and times based on needs of each school
  - Prepare for distribution/return
  - Distribution/return of property; hours
  - Special time for band and athletics property return

# Recommended Order of Progression

- **Phase I**
  - High School Seniors
    - Prep work (May 4<sup>th</sup> – 15<sup>th</sup>)
    - Checkout procedures
  - Distribution and recovery process ( May 18<sup>th</sup> – May 26<sup>th</sup>)
    - Distribution and recovery procedures
  - Scheduled facility projects
    - Coordination with project managers
- **Phase II ( June 1<sup>st</sup> – completion)**
  - Other transitioning students
  - Teachers and classrooms
    - Process student's personal property for return
    - Compliance with District check out procedures

# Recommended Order of Progression (cont'd)

- **Phase III ( June 1<sup>st</sup> through completion)**
  - All other grades
  - School sites secure/ All clear
- **Phase IV ( June 4<sup>th</sup> through completion)**
  - Transition to summer programs as appropriate.

# Operational Considerations

## Option #1 (schools with up to 100 seniors)

- Distribute students' personal property, collect School District property, and distribute graduation materials to students on the same day(s).
  - Schools with larger student population may require multi-day distributions to entirely complete process.
  - There exists the potential for nearly the entire senior student population to be on the campus on the distribution day(s) since they have to visit all three stations.
  - Coordinating three stations will require a larger commitment of resources from the School Administration and School Police.

# Challenges, Issues and Alternatives (cont'd)

## Option #2 (schools with more than 100 seniors)

- Students pick up personal property on day 1, students return District property on day 2, and students pick up graduation materials on day 3.
  - Schools with larger student populations can complete each step of the process in one day, for a total of 3 days.
  - This option will limit the students on campus, but may require multiple appearances:
    - Only students picking up personal property will be required to come on day 1.
    - Only students returning school property will be required to come on day 2.
    - Only students picking up graduation materials will be required to come on day 3.
- This option provides greater opportunities for limiting the number of staff on campus each day, and affords enhanced flexibility for managing CDC guidelines.

# Campus Access Examples

High-performing A-rated District



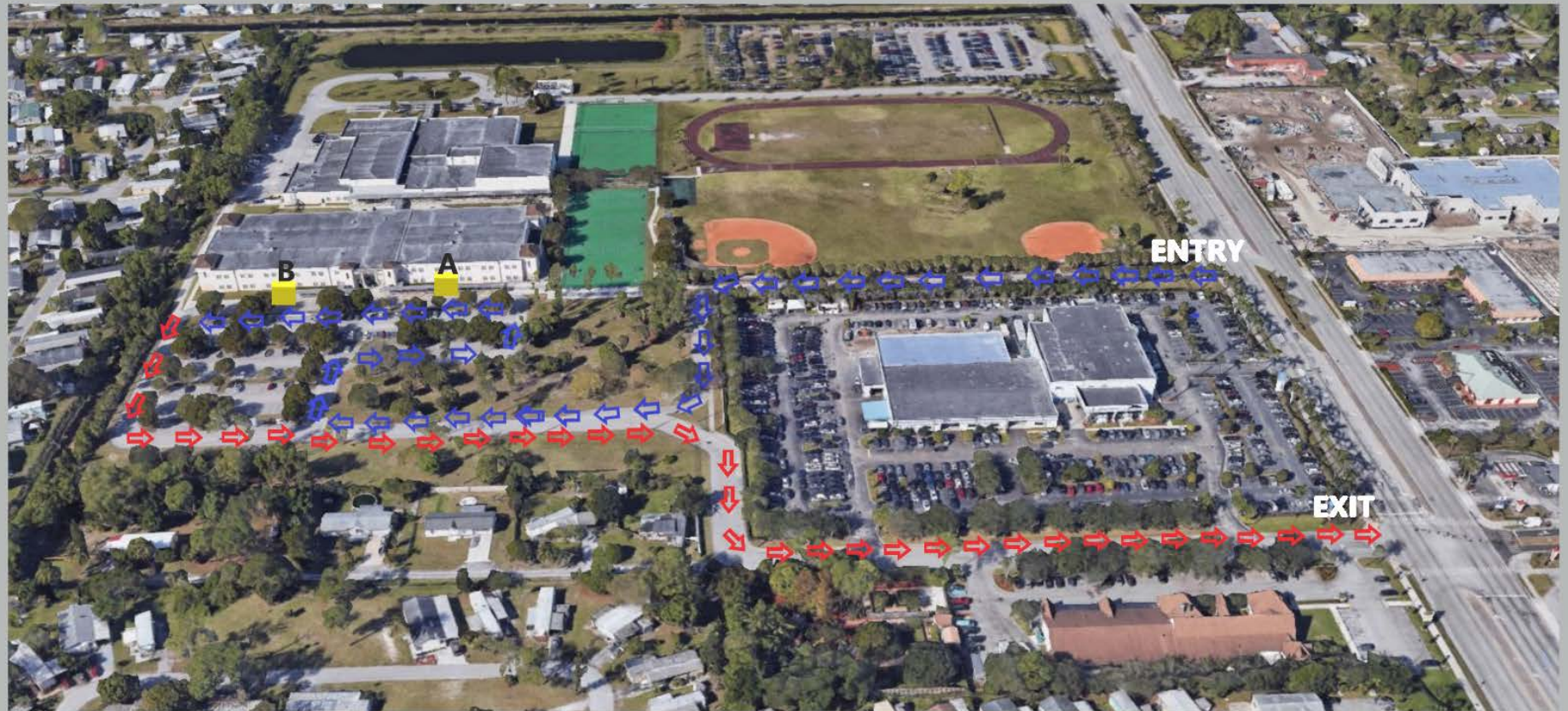


# HIGH SCHOOL MODEL



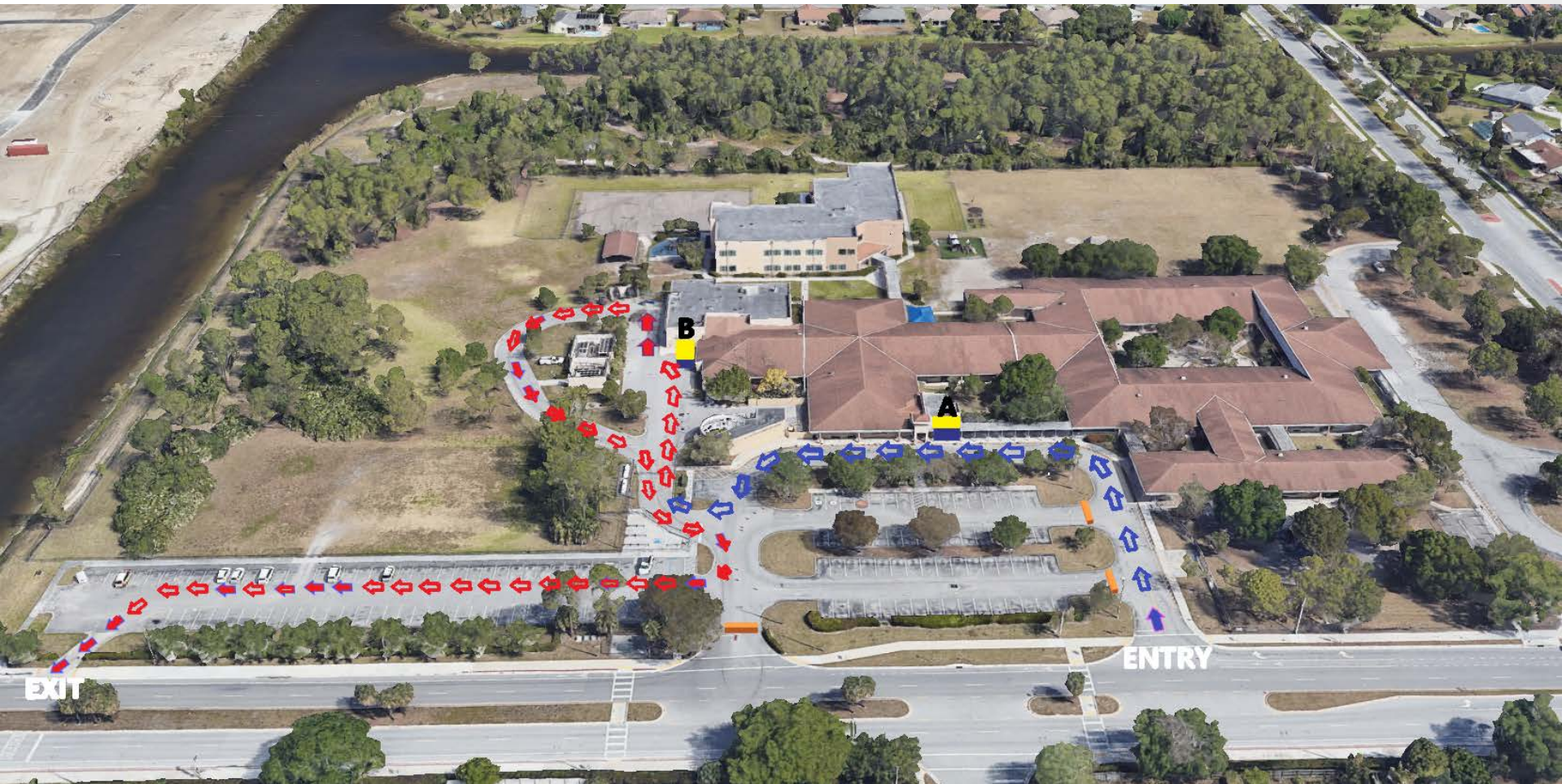
Parents and students must remain in vehicle at all times

# MIDDLE SCHOOL MODEL



**Parents and students must remain in vehicle at all times**

# ELEMENTARY SCHOOL MODEL



**Parents and students must remain in vehicle at all times**



# Chief Frank J. Kitzerow, MPA

School District of Palm Beach County Police Department

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