

**Appendix E**  
**Description of the Role of Postsecondary  
Career and Technical Education in the One-  
Stop Career Center Delivery System**

**Appendix E –  
Description of the Role of Postsecondary Career and Technical Education in the  
One-Stop Career Center Delivery System Established by Title I of WIA**

In addition to the Memorandum of Understanding (see copy on following page) between the regional educational entities and the Regional Workforce Boards, the non-duplication of funding efforts is further assured by the use of the state and regional Targeted Occupations Lists (TOL). These lists are developed annually by the State's Agency for Workforce Innovation using state labor market data and other regional sources of information. The TOL identifies high wage, high skill or high demand employment opportunities for Florida's workforce. TOL information is used by secondary and postsecondary institutions for workforce education program development and program expansion activities, and is used by the Regional Workforce Boards to develop training plans for their clients. The coordination of training needs with program offerings enhances the partnership and collaboration among and between education, economic development, and employment.

Appendix E.1

**REGIONAL WORKFORCE BOARD  
COORDINATION ASSURANCE FORM**

**Complete Section A or B as appropriate and include in application package.**

**-----Section A**

**The Superintendent or Agency Head certifies** that this application has been submitted to the Regional Workforce Board and that the activities outlined in the application are consistent with current Regional Workforce Board plans.

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Signature of Superintendent/Agency Head

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Date Submitted to Regional Workforce Board

***Regional Workforce Boards are invited to submit comments regarding the application to the Division of Workforce Education, Grants Administration office by **May 16, 2008.*****

**Note:** Section 121, Title I, Workforce Investment Act (WIA), sets expectations for recipients of Perkins postsecondary funds, or funds under Title II, WIA, Adult Education and Family Literacy, to enter into a Memorandum of Understanding with the Regional Workforce Board for participation in the One-Stop system.

**-----Section B**

**The Superintendent or Agency Head certifies** that this **application covers more than one Workforce Development Region**. The activities outlined in this application are related to Workforce Development and are consistent with the current Regional Workforce Board plans for all regions included in this application. ***Application submission to the Regional Workforce Board is not required.***

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Signature of Superintendent/Agency Head

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Date

**Note:** Section 121, Title I, Workforce Investment Act (WIA), sets expectations for recipients of Perkins postsecondary funds, or funds under Title II, WIA, Adult Education and Family Literacy, to enter into a Memorandum of Understanding with the Regional Workforce Board for participation in the One-Stop system.

